

Articles of Association of The Columbia Athletic Boosters

Article I

NAME OF ORGANIZATION

The name of this organization shall be “The Columbia Athletic Booster Club”

Article II

OBJECTIVE

The main objective is to foster and promote all athletic programs of the Columbia Local School System, in cooperation with the superintendent, school board members, principals and athletic directors of each school. It is not the intent of this organization to attempt to influence or change any policies concerning the athletic programs.

Article III

MEMBERSHIP AND DUES

Section 1 ELIGIBILITY

An individual who is interested in any or all sport programs of the Columbia Local School System

Section 2 MEMBERSHIP

Membership of any individual will be accepted upon completion of a membership form and willingness to participate in monthly meetings, and or committees, and help promote the objectives of this organization.

Section 3 DUES/FEES

Annual dues shall be set by the membership at the final meeting of each year. The dues will be payable during the upcoming school year.

Article IV

MEETINGS

Section 1 REGULAR AND SPECIAL MEETINGS

Columbia Athletic Booster’s will meet each month during the school year. Meetings will be held the second Wednesday at 7:30 P.M. from September through May at the high school. Special meetings may be called only at the recommendation of the President and/or the Executive Committee. The membership will be made aware of these special meetings via mail or press. During special meetings, only the business for which the meeting was called will be discussed and voted on if need be. Executive committee meetings will be called at the discretion of the President to the conduct business which needs immediate resolution.

- Section 2 **QUORUM**
At meetings, regular and special, a majority of the membership present will constitute a quorum. In the event of a tie the president's vote shall be the tie breaker.
- Section 3 **VOTING**
All members have a vote on each motion before the Columbia Athletic Boosters. A majority of "yea" votes will carry any and all motions.
- Section 4 **ORDER OF BUSINESS**
Business of Columbia Athletic Booster's will be conducted as follows:
1- President shall call the meeting to order
2- Secretary report (previous minutes)
3- Treasurer's report
4- CMS Athletic Director's Report
5- CHS Athletic Director's Report
6- Coaches comments/requests
7- Booster committee reports
8- Old business
9- New business
10- Adjourn the meeting

Article V

NOMINATION, ELECTION AND INSTALLATION OF OFFICERS

- Section 1 **NOMINATION**
During the March meeting, a chairman for the Nomination Committee will be selected. The chairman may appoint individuals to serve on the committee, not to surpass four (4) additional members for the selection of officers. During the April meeting, the chairman of the nomination committee will be responsible to introduce the individuals for each of the office positions, (President, Vice-President, Secretary and Treasurer) and will accept open nominations from the floor. The chairman will preside over the vote and install the newly elected officers, whose duties will commence at the end of the school year.
- Section 2 **DUTIES OF OFFICE**
A. PRESIDENT
The president will preside at all meetings, both monthly and executive committee. He/She will be an ex-officio member of all standing committees. The president will be allowed to sign checks drawn on the Booster's checking account. The president has the authority to spend \$100 without a vote of the membership, but is accountable for that expenditure to the treasurer.

B. VICE-PRESIDENT

In the event of an absence of the President, the Vice-President will perform all the duties of the President. If the President vacates the office of the Presidency, then the Vice-President will assume all responsibilities of the office of the President.

C. SECRETARY

The secretary will keep an accurate record of all meetings of the Athletic Booster's and report on these meetings. In the event of the absence of the secretary, the minutes of the prior meeting must be made available for each monthly meeting. Included the records of the secretary will be the Report from the treasurer.

D. TREASURER

The treasurer shall receive all monies received from activities of the Athletic Boosters. Accurate records of the revenue and expenses must be maintained and reported on each month. Monies may only be paid out, after a vote of the membership, or in the emergency of \$100, at the request of the President.

E. EXECUTIVE COMMITTEE

The Executive Committee will consist of the officers, and other committee members as appointed by the President. The President may call an executive committee meeting as the need arises to discuss business other than that which can be covered in the regular meetings, or which may need to be established before being brought to the general membership.

F. TERM OF OFFICE

The officers of the Athletic Boosters will be elected for a term of one year. The officers may be elected for more than one term. Outgoing officers will retain their office until the election of incoming officers.

Section 3

STANDING COMMITTEE

The standing committees shall be as follows:

Concessions, Arm-Chair Horse Races, Open Wrestling Tournament, RaiderWear Sales, Membership, Publicity, Scholarship and special events. A chairman will be appointed for each of the committees.

A. CONCESSION COMMITTEE

Will be responsible for the purchasing of items for sale during school events. The committee chairman will also be responsible for obtaining volunteers to work the stands.

B. ARM-CHAIR HORSE RACES

Chairman will be responsible for the complete organization and operation of this major fund raising event. Chairman may select as many committee members as needed.

C. OPEN WRESTLING TOURNAMENT

Chairman will be responsible for the complete organization and operation of this major fundraising event. Chairman may select as many committee members as needed.

D. RAIDERWEAR

Chairman will be responsible for the complete organization and operation of this major fundraising event. Must be willing to work with the suppliers of RaiderWear. Chairman may select as many committee members as needed.

E. MEMBERSHIP

Chairman will be responsible for distributing Membership forms during the summer, and maintaining accurate records of the current members.

F. PUBLICITY

Chairman will be responsible for complying the materials necessary for the sports program. Chairman may select as many committee members as needed.

G. SCHOLARSHIP COMMITTEE

Applications for the scholarships will be distributed through the high school during the month of May. The committee chairman will pick for (4) additional individuals to serve on this committee. No committee member shall have a graduation senior athlete.

H. SPECIAL EVENTS

Chairman will be responsible for the organization and operation of any new fundraising event the Athletic Booster's choose to begin. Chairman may select as many committee members as needed.

Article VI

MISCELLANEOUS PROVISIONS

Section 1

VACANCIES

All vacancies of an elected office will be filled by an appointment of the executive committee for the remainder of the term.

Section 2 **ASSETS**

In the event of disillusionment of the Athletic Boosters the remaining funds will be dispersed for permanent improvements only and as determined by the executive committee with 75% to Columbia High School and 25% to Columbia Middle School.

Section 3 **AWARDS**

The Athletic Booster's will award trophies to all Conference champions and each State Qualifier for all sports, both at Columbia Middle School and Columbia high School.

Article VII

AUDIT

An audit of the books of the Athletic Booster's shall be made by the executive committee by May 31st each year. The treasurer will be in attendance to verify questions only.

Article VIII

AMENDMENTS

Amendments to the Articles of Association may be adopted during any regular meeting of the Athletic Booster's.

Revised – October 1982

Revised – December 1993